

As the novel coronavirus (COVID-19) begins to have an increased impact on our communities and in the midst of this coronavirus outbreak it is important that we share more about the steps we are taking across our facilities and business to help you, our employees, and our communities safe and healthy.

The health and safety of our customer and employees has always been our top priority, and this is a rapidly evolving situation that we will continue to monitor. Mizuho is paying close attention to statements from the Centers for Disease Control and Prevention (CDC) and World Health Organization (WHO) regarding the novel coronavirus (COVID-19) and is following the guidelines from these agencies.

So today, we wanted to reach out and share a few of the steps we are taking for you, our customer:

### ***On the facility***

We will follow the procedures to clean our facility and maintain a sanitary environment. Our facility is cleaned and sanitized daily as part of our normal course of business. Over the past week, we have increased the frequency and extent of those cleanings. In addition, we have added resources like hand sanitizer, disinfection wipers, and automatic soap dispensers throughout the facility for employees.

We are ensuring our employees have the information they need to stay healthy. They are instructed to stay home if they are not feeling well. We are following travel restriction advise by the CDC. Employee who has traveled abroad must observe a 14-day self-quarantine period and be symptom-free for 72 hours prior to returning to the office. All of these practices and our business decisions are based on recommendations from the CDC and WHO, along with guidance from local Health Department. We are confident our facility continue to be safe, and we remain open for business.

### ***For the product***

Based on the guidance received from various health agencies, we are prepared by continuing to follow our routine contamination control procedure. The work surfaces, that products are placed, are thoroughly wiped down with a high-grade disinfectant and multi-purpose cleaner.

Finally, we continue to monitor our suppliers. As always, we are replenishing product to fulfill daily orders, and updating our customer on their order status. Please refer to the product origination information attached.



Our teams follow the CDC, WHO, federal agencies, and other global health organizations that share the most up-to-the-minute information to ensure our actions are comprehensive and appropriate.

The health, safety, and well-being of the community is the Mizuho's highest priority. For more information on each of these efforts can be found on the Mizuho's website ([www.mizuho.com](http://www.mizuho.com)) which is updated regularly with the latest information.

We want you to know that you can continue to rely on us. Thank you for being a loyal customer.

A handwritten signature in black ink, appearing to read "Shigeru Yamamura".

Shigeru Yamamura  
President and COO

Enclosure: Product

**Product Origination:**

<b>Product</b>	<b>Where the products manufactured/produced</b>	<b>Where are your products shipped from</b>
Instruments	NEUHAUSEN, GERMANY	NEUHAUSEN, GERMANY
Aneurysm Clips, Table and appliers	TOKYO, JAPAN	TOKYO, JAPAN
Instruments	Braintree, MA	Braintree, MA
Blade and Blade Handle	OSAKA 531-0075, JAPAN	OSAKA 531-0075, JAPAN
Instrument tray	PIERCETON, IN	PIERCETON, IN
Instrument tray	St. Paul, MN	St. Paul, MN
Doppler and transceivers	Nashua, NH	Nashua, NH
Table accessories	Grand Rapids, MI	Grand Rapids, MI
Instruments	Fukui, 916-8555,	Fukui, 916-8555, Japan
Table accessories	Oskaloosa, IA	Oskaloosa, IA
Instrument tray	Cedar Grove, N.J.	Cedar Grove, N.J.
Instruments	Moorpark, CA	Moorpark, CA
Instrument tray	New Taipei City, Taiwan	New Taipei City, Taiwan